

School Site Council (SSC) Agenda/Minutes Template

Meeting Date: October 8, 2019	Meeting Location: Spring Lake Student Center
Starting Time: 6:30pm	Ending Time: 7:30 pm

Participants: Elected SSC Council Members. All staff, parents, and members of the public are invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	Call to order at 6:32
2. Roll Call (1 minute)	None	Secretary	See the sign in sheet.
3. Additions/Changes to Agenda (1 minute)		Chair	Need to move 7b. LCAP review and 8b to November.
4. Reading and Approval of Minutes (10 minutes)		Secretary	Correct the auto-corrected Fountain back to Fountas. Eric moves to approve the meetings from both May and September with the spelling change. Russ seconds. The motion carries.
5. Reports of Officers/Committees (10 minutes) a. LCAP Collaborative b. Ideal Graduate Committee		Chair	<p>a. Kristin: Christina reviewed the general outline of the LCAP. Danielle Sharp wants to modify some Title I items regarding parent communication. Input meetings are coming: Community town halls are coming to hear the goals of the stakeholders regarding the LCAP. The original 3-year plan is ending, so they're starting the new cycle. The next meeting is at the end of October.</p> <p>b. Eric: Committee formed in January 2019 to list</p>

Date Posted: _____

			<p>attributes of ideal graduate. A list was generated and the top 5 are to be chosen by different stakeholder groups in the district. Once the top terms are chosen the committee will define them and present it to the board. Robyn is presenting the powerpoint Sandi Reese created. Eric is reading it. Council members completed the graduate profile inventory by choosing their 6 top attributes from the list. These were anonymous and given to Robyn. Ms. Reese is looking for ideas on how to better engage the community. Like the holiday events for the city.</p>
6. Public Comment (5 minutes)	*Not Applicable	Chair	None

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

<p>7. Unfinished Business (10 minutes)</p> <ul style="list-style-type: none"> a. Multipurpose Room update b. Reviewing LCAP goals and results from 2018-2019 		Principal	<p>a. Ideal design, but flipped, was sent out to those present at September's meeting. Tom doesn't think we'll end up with portables because we're doing well financially and suspects that the classrooms will start as the cafeteria gets started. We'll know in the next month the timeline on the classrooms. Classrooms are already designed. Hopeful design is to use the room</p>
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Date Posted: _____

			<p>originally designated for RSP, for music, STEAM, art, etc. There's no money for concrete around the cafeteria for the outside tables. The idea to ask Rotary was approved by Nick Baral (facilities director). Shade structures cost \$150,000 and you have to go through the state architect office. A donor wanted to know what he could donate towards at our school and Robyn suggested shade. She will work with Nick.</p>
<p>8. New Business (20 minutes)</p> <ul style="list-style-type: none">a. Safety Committee to be formed in October 2019 to review data and make recommendations for new safety plan.min.)b. Budget update		<p>Chair/Principal</p>	<ul style="list-style-type: none">a. Robyn is presenting the Town Hall meetings for the LCAP. 10/15 @ Pioneer High School, childcare and Spanish translation provided. 10/22 @ Woodland High.b. Safety committee: usually safe, but there have been many broken bones. 4 monkey bar breaks last school year. All from Kinder or 1st grade. The play equipment was bought 8-10 years ago and it was in storage. We've asked if the monkey bars can be lowered. Options: keep Kinder 1st off, or lower them. We're the only site with a rubber compression mat. The flooring might not be the best to support body parts but it's highly rated for saving brains. Our rate of broken bones is higher than other schools. Open for suggestions: idea to turn the field into grass.

Date Posted: _____

			<p>Safety drills- supposed to do a fire drill monthly. The school adds an additional drill to each, for example, lockdown, earthquake. Lockdown language was presented without scary shooter details. Time to start the hard conversation about what we teach kids and how (run zig-zags to run away from an active shooter). PTO could help fundraiser for additional locks on doors. Earthquake drill for Great CA shakeout on 10/17 @ 10:17. Growing concern about parking as the school grows. Ideas: staggered release, use the pick-up line. Jenn R moves to create a safety sub-committee, Jen N seconds, motion carries.</p>
9. Adjournment (1 min.)		Chair	Kristin moves to adjourn, Russ seconds motion carries. The meeting adjourns at 7:32.

Prepared By:
(type name)

(signature)

Date: _____



Send completed Agenda/Minutes and sign-in sheet to
School Name

School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

	Election of SSC Council- Mandate
	Professional Development and Training for SSC-Roles and Responsibilities- Mandate
	Development of Bylaws- Recommended
	Develop Meeting Calendar for 2019-2020- Mandate
	Review Student Achievement Data- Mandate
	Monitor the Implementation of the School Plan for Student Achievement- Mandate
	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - Mandate
	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- Mandate
	Evaluate the effectiveness of the School Plan for Student Achievement- Mandate
	Coordinate with ELAC to review programs for English learners- Mandate
	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- Mandate
	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- Mandate